

20 February 2006

Dear Councillor

NORTH AREA PANEL

A meeting of the North Area Panel will be held at the Council Offices, London Road, Saffron Walden, in the Council Chamber, on 28 February 2006 at 7.30pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

DOORS OPEN AT 7.00PM

Open question and answer session for public and parish representatives with members of the North Area Panel followed by the formal agenda at 7.30pm

**A G E N D A
PART I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting of the Panel held on 10 January 2006 and of the meeting of the Saffron Walden Local Road Safety Advisory Committee held on 5 October 2005.
- 3 Matters arising
- 4 Consultation: Saffron Walden Market Square
- 5 North Area Highways & Transport Issues

Mr Paul Hardy, Highways Partnership Area Manager and Cllr Rodney Bass, Essex County Council Cabinet Member for Highways and Transportation, will be present for a discussion on North Area highways and transport related issues

6 Waste Management Issues

Presentation by Ron Pridham, Services Officer, Environmental & Cultural Services

7 Community Development Report

Item for note

Advice to the Panel on community development related activities and schemes that will be taking place in the forthcoming months

8 Items for future agendas.

9 Any other business that the Chairman considers to be urgent.

To: Councillors -: C A Bayley, H D Baker, P Boland, R P Chambers, **RF Freeman**, B M Hughes, M A Hibbs, S C Jones, V J T Lelliott, A J Ketteridge, T P Knight, J E Menell, M J Savage, S V Schneider, E Tealby-Watson & P A Wilcock.

Lead Officer: Tracy Turner
Committee Officer: Cathy Roberts

AREA PANELS - MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Area Panel meetings and are welcome to ask questions during the half hour question and answer session. The chairman may also take questions from the public during the meeting on agenda items. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now encouraged to speak at the meetings.

Occasionally the agenda is split into two parts. Most of the business will be dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact

either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or Victoria Harvey on 01799 510433 or by fax on 01799 510550.

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- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.